

Application and Agreement
For the use of the Lake City Borough Community Center

We are pleased that you have selected the Community Center for your function, and we will do our best to see that the experience of using our Community Center is as pleasant as we can make it. The information below will clarify our contract for the use of the Community Center. Should you have any questions, please feel free to contact us.

Your reservation will be confirmed upon receipt of a signed copy of this contract a \$75.00 rental fee, and \$120.00 security deposit payable to the Borough of Lake City. The responsible agent is the person shown below.

I acknowledge receipt of a copy of this agreement and a copy of the rules and regulations for use of Community Center and grounds which are hereby made a part of this contract. I hereby bind myself to abide by said rules and regulations, and assume full responsibility for all actions of all participants of the activity for which above use is contracted.

The sponsor hereby remises, releases, and forever discharges the Borough of Lake City and its employees of and from any and all claims, demands, rights and causes of action of whatsoever kind of nature, arising from, damages to property and the consequences thereof, whether from known or unknown, foreseen or unforeseeable risks, which might occur to, or be sustained by the sponsor or any other person, persons or property, from the aforesaid organized activities. The condition of the property of the Borough of Lake City or the actions of failure to act by Borough of Lake City or its employees. And further, for this purpose, the sponsor expressly stipulates and agrees to defend, indemnify and forever hold harmless the Borough of Lake City and its employees from any and all claims, demands, rights and causes of action whatsoever, for any and all injury and damage sustained by a person or property at any time as a consequence of the sponsor's activities or presence on the property of the Borough of Lake City.

The responsible agent agrees to clean the Community Center at the end of the event by clearing and cleaning all table tops, chairs, restrooms and floors. All trash and waste must be placed in trash bags and put in the toter behind the Center. If the toter is full your trash must be taken with you.

The responsible agent agrees to exercise care in the use of the facilities and will be responsible for the cost of any and all damages and/or lost borough property caused or incurred as a result of the event. The responsible agent agrees to hold harmless the Borough of Lake City, and its employees, should anyone claim damages or injury, including punitive damages, on or off the premises, as result of this event.

Upon departure, the borough's agent will inspect the facilities. If necessary, a notice of damage will be issued. Unusual and unnecessary clean-up on the part of the borough will also result in the forfeiture of \$20.00 of the security deposit which was made at the time of reservation. In addition \$25.00/hour will be deducted from the remaining \$100.00 security deposit. Any group responsible for misuse or destruction of borough property will be denied further use of the Community Center.

Please complete and sign application. **If you agree to the terms of the agreement, sign and return** with required \$75.00 rental fee, and \$120.00 deposit to 2350 Main Street, Lake City, PA 16423. Your security deposit will be returned after a

full inspection of the Community Center, depending on the condition of the Community Center after use. Make Checks payable to the Borough of Lake City.

Groups of minors are required to have chaperones. Chaperones must be over the age of 25, sign this application, and be in constant attendance.

I have read the above information, have received a copy of and understand the regulations, and agree to the same.

Responsible Agent: _____

Address: _____

Phone: _____

Date of Rental: _____

Responsible Agent Signature: _____

Date: _____

\$75.00 Rental Fee

\$120.00 Security Deposit

Lake City Borough Community Center Rules and Regulations

1. The person signing the agreement will be responsible to see that said regulations are followed throughout the scheduled event.
2. An adult must make all arrangements.
3. Any activities, which will be opened to the public, will need to have adequate chaperones.
4. A \$75.00 rental fee, and \$120.00 Security deposit is required for all rentals.
5. There will be a \$30.00 service charge for all returned checks.
6. No Alcohol is permitted on the premises.
7. No Smoking in the building. All cigarette butts must be removed from the premises.
8. No for profit "business activities" are permitted without proper licensing.
9. The restroom must be cleaned and left in the same condition in which it was found when you arrived. The toilet, and floor must be cleaned and the sinks wiped out. Failure to do so will result in the loss of the security deposit.
10. All floors must be swept and, if necessary, mopped. All tables and chairs must be wiped down. Cleaning supplies are available for your use. Failure to do so will result in the loss of the deposit.
11. Debris from your event must be picked up from the grounds and Community Center. All trash must be in bags and placed in the toter behind the Center. If the toter is full; your bagged trash must be taken with you. Failure to do so will result in the loss of the security deposit.
12. Vehicles must be parked in the parking lot only. Do not park or drive on the grass. Failure to do so will result in the loss of the security deposit.
13. Any directional signs erected for the purpose of directing people to the Community Center must be removed by the end of the day. Failure to do so will result in the loss of the security deposit.
14. It is the responsibility of the person in charge to lock the Community Center when you are finished.
15. The responsible party listed on the application, and signing the agreement, will be billed for repair or replacement of damages in excess of the received security deposit.
16. If cleanup is required by the borough, \$20.00 of the security deposit will be forfeited. In addition \$25.00/hour for cleaning the Community Center will be deducted from the remaining \$100.00 security deposit. The remainder of the security deposit will be returned to the address listed on the application.
17. If the borough agent needs to be contacted, call 814-868-7911.