

Lake City Sewer Authority Meeting of Jan-09-2018

Reorganizational meeting

Attending: Robert Pier; Rick York - absent, Darwin Michielsen - absent; David Jackson; Joseph Legnasky; Engineer Halmi; and Attorney Gary Bax

Visitor - Councilman Doug Straw

Motion by David Jackson and second by Robert Pier that the following officers be retained

Chairman - Robert Pier

Vice-Chairman - David Jackson

Secretary/Treasurer - Joseph Legnasky

Right to know officer - Rick York

motion carried

Motion to retain The McDonald Group LLP the fees for 2018 will remain the same as the 2017 fees month meeting rate at \$240 all legal services will be provided at a rate of \$150 per hour and the related expenses will also be billed. Professional services rendered will be billed at the hourly rate in tenth of hour increments. Detailed billing format for the invoices, in accordance with the LCMSA's request in 2016. Motion by David Jackson and second by Robert Pier

Motion to Amendment of agreement for Engineer Halmi services during the wastewater treatment plant upgrade provided under Exhibit 1A, Exhibit 3 and Exhibit 4 (on file). Motion by David Jackson and second by Robert Pier.

**Financial Report:**

Invoice # 60368 for The McDonald Group LLP was presented for \$3513.44 which covers charges from October 12, 2017 thru December13,2017

Motion by David Jackson and second by Robert Pier to pay the bill

Request for Disbursement to Andover Bank this is Request #17 for the amount of \$3513.44 to pay the bills. Motion by David Jackson and second by Robert Pier

The advertizing of the Authority Meeting for the second and fourth Tuesday of each month has been completed by Lake City Borough.

**Engineer Report**

A brief update on the Pennvest conference call on 12-01-2017.

A submittal for additional funds on the Waste Water project was submitted and will be reviewed by PennVest on 1-31-2018, with a projected closing on the loan on April 10,2018.

Reviewed contract 2017-3 for C.W. Beal and was signed off by the authority

A payment request was presented for Konzol Construction for payment bond and performance bond on contract 2017-1. This was discussed in length and based on the contract was not presented according to the terms of the contract, also requesting a notarization and signatures by the contractor and engineer which will be completed and presented at the next meeting.

Discussion was held on the Office Building and a proposal was presented by Rick York (authority member) we also discussed the refurbishing of the current office to bring it up to standard. Additional discussion will continue at the next meeting.

Deiss & Halmi Engineering fee schedule for 2018 is as follows:

Principal Engineer - \$110/hr

Project Engineer - \$95.00/hr

Engineering Staff - \$75/hr

Engineering Technician - \$65/hr

Drafting/Cad - \$65/hr

Survey Crew - \$160/hr this is a two person crew with electronic station

Secretarial/Word Processing - \$35/hr

Mileage - per IRS standards

Copies as required and by size

**Attorney Bax:**

Gary Bax presented an agenda to be followed for this meeting .

Reviewed per Engineer Halmi's request the Konzol Construction payment Bond and Performance Bond.

Reviewed per Engineer Halmi's request the Konzol Construction's Certificate of Liability Insurance for coverage of commercial general liability coverage and workers compensation coverage all was appropriate and in order.

Responded to Engineer Halmi on inquiry regarding to the execution of construction contracts by LCMSA officers in light of the bid acceptance.

Reviewed the proposed amendment to agreement for engineer services between Deiss & Halmi Engineering Inc. and the LCMSA.

i. proposed amendment to agreement appears to be regular in form and content.

ii. the services provided under the agreement are billed on a time and expense basis in accordance with the fee schedule used in the original engineer's contract, with an estimate cost of \$115,000.

iii. as stated in the agreement, this is not a flat fee or lump sum contract and the estimate is not a minimum or maximum amount to be billed under the agreement. it is Engineer Halmi's estimate for cost of construction services as detailed in the agreement.

iv. the cost for the construction services is estimated to be \$135,000 on the Pennvest application.

The legal fees from the McDonald Group, L.L.P. for 2018 will not increase over the existing 2017 fee rates. This fee rate has been in place since 2015. A flat fee of \$240 for the monthly meetings and professional and legal services to be provided at a rate of \$150 per hour; cost and related expenses will also be billed.

Next meeting February 13,2018

jll