

Lake City Borough Council

2350 Main Street

March 12, 2018

Call to Order: President Gollmer called the Meeting to order at 7:01 p.m. with the Pledge of Allegiance.

Roll Call: Christopher Byers, Ginger Cinti, Mary G. Gollmer, Douglas B. Straw, Bettie Stephens, Paul Nervo, Karen E. Watson and Mayor Andrew J. Graves were present.

Appointed Officials Attending: Stacy L. Kibler/Borough Secretary, Jeffery Parker/Patrolman, and David Wierzchowski/Police Chief.

Visitors Attending: Sally Foringer, Gregg Mitcho, Donna KomisarSKI, James Reinwald, Robin Roberts, Sandy Rhodes, Terry Warren, Lou Yaros, and Richard Zuck.

Wooden Bridge: Gregg Mitcho, representative of Girard Borough Council, updated Council on the wooden bridge lawsuit with Norfolk and Southern Railroad. Girard Borough won the case and the bridge must be completed by year end.

Minutes: The minutes will be corrected to read the floor mats are \$19.99. Paul Nervo motioned, Ginger Cinti seconded, to approve the February 12, 2018, minutes as corrected. All agreed, except Karen Watson who abstained. Motion carried.

Karen Watson motioned, Bettie Stephens seconded, to approve the February 26, 2018, minutes. All agreed. Motion carried.

Bills for Approval: Ginger Cinti motioned, Karen Watson seconded, approving the March Bills as amended. All agreed. Motion carried.

Police Department: Sergeant Stephens resigned his position as of March 21, 2018. Council agreed Civil Service could start the hiring process to hire two part-time officers at thirty hours a piece.

Security Camera: Christopher Byers motioned, Ginger Cinti seconded, agreeing the purchasing committee will handle the security camera project. All agreed. Motion carried. Council agreed Master Fire and Security Systems will prepare a scope of project prior to getting quotes.

Street Sweeping: Russell Standard submitted a quote of \$1,250 for a minimum of 10 hours to sweep the borough streets. Council tabled the issue and requested the Borough Secretary ask Girard Borough, or Girard Township, if they would be interested in sweeping the streets for a fee.

Country Gardens: Country Gardens Mobile Home Park submitted a sewage facilities planning module for Country Gardens to connect to the sanitary sewer system. Douglas Straw motioned, Karen Watson seconded, to approve the revision of wastewater facilities resolution. All agreed except Christopher Byers and Paul Nervo. Motion carried.

Fall Drive: Rick Rash requested permission to install a streetlight at the corner of Fall Drive and Smith Street. Mr. Rash would be responsible for installation, and the borough will be responsible for the electric bill. Douglas Straw motioned to approve installing a adjustable LED streetlight. Motion failed with a lack of second. Council tabled the decision until additional information regarding LED street lighting can be brought to the next meeting.

Municipal Recycle/Clean-up Day: Council decided not to participate in the 2018 municipal recycle/clean-up day.

Maple Donuts: The Engineer, after reviewing the stormwater management plan for Maple Donuts, recommended approving the plan contingent on the following:

1. Per section 1001 of the Ordinance, financial security equal to 110% of the full construction cost of the required stormwater facilities will need to be provided by the developer to the Borough. The developer shall provide an updated engineer's estimate of the full construction cost, which we will review, for the purpose of establishing the amount of financial security required. The updated amount need not necessarily include completed facilities, but must include the cost of facilities yet to be constructed.
2. Per section 1003 of the Ordinance, the developer shall execute an updated Operation and Maintenance (O&M) Agreement to provide for future maintenance of the stormwater facilities. The updated O&M Agreement must reference the supplemental PCSM Plan.
3. Per Section 1403 of the Ordinance, within 15 days of Borough approval of the SWMP, the developer shall record the SWMP and O&M Agreement. Sheet C-101A appears to contain the information necessary to be recorded, except perhaps a signature block for the recorder's office, which should be coordinated with the recorder's office.
4. We request that the developer and their contractor contact us prior to construction to arrange a preconstruction meeting, at which time we will discuss the Borough's expectations in regards to submittals, inspections, completion of the work, record drawings, and release of financial security.

Douglas Straw motioned, Bettie Stephens seconded, accepting the Stormwater Management Plan contingent on the engineer recommendations are followed. All agreed. Motion carried.

Lake Street: Council discussed the possibility of implementing a weight restriction on South Lake Street to prevent heavy truck traffic during the route 20 road closure. Douglas Straw motioned, Karen Watson seconded, for the engineer to complete a study on placing a weight limit on South Lake Street. The motion failed after all voted no, with the exception of Douglas Straw. Council decided not to conduct a study since enforcing the weight limit would be very difficult.

Hazard Mitigation: The County has developed a county-wide hazard mitigation plan. The plan recommends mitigation activities that will reduce losses to life and property affected by both natural and human-made hazards. Ginger Cinti motioned, Christopher byers seconded, to accept the Erie County 2018 Hazard Mitigation Plan Resolution. All agreed. Motion carried.

Electric Provider: The Manufacturer and Business Association prepared an energy cost analysis for the previous seven years which indicated a savings of 13% on average. The rates for 2018 are higher due to weather patterns. Council decided it was in borough's best interest to remain in the NRG program.

Fire Extinguisher: Council agreed to seek quotes for the annual extinguisher inspection and maintenance, after a extinguisher survey is completed.

Car Cage: A constable approached a borough employee to purchase an old police car cage. The Borough has an old cage for a Chevy Impala patrol car. The Borough Secretary will contact the constable regarding the cage and provide additional information at the next meeting.

Cable Franchise Ordinance: Ginger Cinti motioned, Karen Watson seconded, to advertise the cable franchise ordinance. All agreed. Motion carried.

Sewer Authority: The Sewer Authority submitted the sixth amendment to the lease agreement for Council approval. The amendment approves the authority to incur indebtedness for upgrades in the aggregate amount of \$5,063,240, and the borough guaranties the obligation. The agreement also requests an annual administrative expense not to exceed \$7,500 with a 5% of the annual debt service fee. Council agreed these expenses were not budgeted and the administrative expense should remain at

\$2,000 with no debt service fee. Council may revisit the issue when preparing the 2019 budget. Karen Watson motioned, Bettie Stephens seconded, to approve the sixth amendment to the lease agreement contingent on the annual administrative fee to the sewer authority is a flat \$2,000, and the revised lease amendment is approved by the solicitor. All agreed. Motion carried.

Mobile Phones: Borough Employees asked Council to consider compensating employees \$20 or \$30 a month for using their personnel mobile phones for borough business. Council declined to compensate employees.

Laughlin Subdivision: The solicitor and engineer have prepared a bulk water service agreement for the Laughlin Subdivision. The agreement is being forwarded to Girard Borough, and to the attorney representing the subdivision, for their approval.

Vehicle Traffic Ordinance: Douglas Straw motioned, Christopher Byers seconded, to advertise an amendment to the vehicle and traffic ordinance to include no engine breaking on North Lake Street (Rt 18). All agreed. Motion carried.

Community Center: Ginger Cinti motioned, Christopher Byers seconded, to hire a cleaning person at \$10.00 at the Community Center. All agreed. Motioned carried. The cleaning person would be required to check the center after every event, and take photos before and after cleaning. The responsible agent would lose a portion of their deposit to pay for cleaning services.

To prevent patrons from switching off the wrong breakers, the Borough Secretary will get quotes to install light switches at the Community Center.

A craft/vendor show will be held at the center on March 24, from 10 am to 4 pm. There will be a bake sale, and half of proceeds will benefit the Anna Shelter.

Choice Vets will be holding a microchip and rabies clinic on April 7, from 9 am to 2 pm. at the Community Center.

Council requested the Crew spray for ants at the Community Center.

Streets Committee: Christopher Byers and Paul Nervo are still gathering information for the equipment maintenance schedule.

Recessed: President Gollmer recessed the meeting at 9:03 p.m. for an executive session for personnel matters regarding police department.

Reconvened: President Gollmer reconvened the meeting at 10:04 p.m.

Police Officer: Christopher Byers motioned, Karen Watson seconded, tabled the hiring of two part-time officers until other issues are resolved. All agreed. Motion carried.

Adjourn: President Gollmer adjourned the meeting at 10:07 p.m.

Respectfully Submitted,

Stacy L. Kibler

Borough Secretary