

Sewer Authority Meeting of Nov 9th, 2021

Member Attending: David Jackson Chairman; Joseph Legnasky; Rick York; Darwin Michielsen ; Gerald T. Balczon; Engineer Steve Halmi; Attorney Gary Bax

Motion for approval Darwin second Gerald

Audit Engagement Letter from Buseck-Barger-Bleil & Co Inc.

This will cover the audit scope and objectives; auditor's responsibilities for the audit and financial statements. Audit procedures – internal control; compliance. Responsibilities of management for the Financial Statements. Engagement fees, administration and others, and the Reporting . Target of completion March 2022.

This years fee for services will be \$2300 plus cost of bank confirmations and forms.

Action Item:

Motion for approval darwin

second:gerald

Gerald and Darwin

Engineer Steve Halmi:

Review and comment on the Sewer Connections for buildings within 150 feet of the sewer main as submitted to the borough

Informational Ray Fish

Some of the residents that received a letter where at the council meeting – a change was made to the sewer ordinance to change hook up times.

Two residents had a problem with obtaining a grinder pump and the this was a reason to change the ordinance. Other resident on Lake Side Drive his house is on a slab and would be difficult to get a hook-up council is looking into the issues.

Review and comment on the Sewer Bill to Girard Township for Country Gardens MHP sent to Stacy Kibler of the Lake City Borough

Informational

The bill has been passed on to Girard Township with the calculation of the sewer billing.

Review and Discuss the Assessment Policy for Sewer Extensions to Existing Unsewered Properties. This was presented in July 2021 and not passed by the authority.

Sample Letter to Property Owners

Approval of the assessment resolution , Property owner letter, and the assessment policy for sewer exdtensions pass on to Borough Council for comment

Action

Motion Gerald

Second Darwin

Update on Sewer Plant inspection from DEP. – Brent reported with no negative results on the plant operations.

Informational

Attorney Gary Bax

Review and Discuss:

Properties within the distance for mandatory connection but do not connect to a sewer extension can be billed for reservation of capacity fees.

1. Preliminarily, the Lake City Borough will need to amend its ordinance, LCB Code Chapter 52, to include such a charge for a reservation of capacity fee.

2. The concept of billing for reservation of capacity is permitted pursuant to Pennsylvania Borough Code, 8 Pa. C.S.A. 2503. The billing of customers for reserve capacity is permitted in accordance with the billing for enumerated fees to property owners who are required to connect to an authority's sewer system. However, under the statute, the "...reservation of capacity fee or other similar charge may not exceed 60% of the average sanitary sewer bill for a residential customer in the same sewer service area for the same billing period." 53 Pa.C.S.A. 5607 (d) (24). The reservation of capacity charge is required to be "based on debt and fixed operating expenses."

Gary will work with LC Boro Atty Ed Betza on any revision.
Adjourn : Darwin and Gerald.

Next Meeting will be January 11th, 2022 this is the re-organization.

Meeting concluded at 7:35 p.m.

Draft will include the retainers for steve and gary for jan.