

Lake City Borough Council

2350 Main Street

June 24, 2019

Call to Order: Vice President Watson called the Special Meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Roll Call: Christopher Byers, Ginger Cinti, Bettie Stephens, Douglas B. Straw, Karen E. Watson and Mayor Andrew J. Graves were present. Mary G. Gollmer and Paul Nervo were absent.

Appointed Officials Attending: Stacy L. Kibler/Borough Secretary, Brett Freeborough/Water and Sewer Operator, and Lynn Rublee/Public Works.

Visitors Attending: David Jackson and Jenny Potter

Water/Sewer Back-up Operator: Doug Burdick has expressed interest in being the back-up water and sewer operator, until the Borough finds a permanent solution. Doug will check the plants twice week, be on call and be included in the weekend rotation. Doug will also be the responsible operator when Brett Freeborough is on vacation. Bettie Stephens motioned, Christopher Byers seconded, to hire Doug Burdick as the backup operator at \$1,200 month. All agreed. Motion carried. Doug will receive no other benefits.

The Borough Secretary will advertise the job posting on Indeed.

Public Works Supervisor: Council made the follow changes to the public works supervisor job description:

Responsibilities: Work with the Sewer/Water Operator when scheduling daily activities. The Supervisor will be able to issue write-ups, with permission of wage and personnel, during the first 90 days of probation.

The Borough Secretary will make the changes for Council to review at the next meeting.

Council agreed Lynn Rublee could drive the International in the Dan Rice Parade, in August.

Lynn Rublee asked Council to consider allowing him to become a certified water operator. Council tabled the issue at this time.

Municipal Building Sidewalk: McConnell Concrete Construction submitted a quote to replace the sidewalk at the municipal building, for a total cost of \$3,450, plus an additional \$150 for a cement pad between the Main Street parking area and sidewalk. Ginger Cinti motioned, Christopher Byers seconded, to accept the quote from McConnell Concrete Construction. All agreed. Motion carried.

Community Center: Keeler Contracting submitted a down payment invoice for \$5,199.56, to begin the roof at the Community Center. Ginger Cinti motioned, Bettie Stephens seconded, to approve the invoice. All agreed. Motion carried.

Candy: Andrew Graves submitted a reimbursement invoice for \$105.72 for purchasing candy for the parade. Bettie Stephens motioned, Christopher Byers seconded, to approve the invoice. All agreed. Motion carried.

Insurance: The property, auto and liability policies renew on July 1, 2019. The annual premium increased \$1,053, with the addition of the sludge press building at the waste water plant. Council rejected the terrorism coverage. Council approved the purchase of the supplemental commercial vehicle coverage and the underinsured coverage, renewing at the same limits as last year. Bettie Stephens motioned, Ginger Cinti seconded, to approve the \$21,648 payment to MRM Property & Liability trust. All agreed. Motion carried.

Police Department: Council will discuss hiring part-time officers at the next meeting. Council requested newly hired officers be sworn-in at a Council Meeting.

Highway Occupancy Permit: Council agreed to be the permittee for a highway occupancy permit for the prospective buyers of 10139 West Lake Road, for their connection to the sanitary sewer system.

Adjourned: Vice President Watson adjourned the meeting at 7:50 p.m.

Respectfully Submitted,

Stacy L. Kibler,

Borough Secretary