

Lake City Municipal Sewer Authority Meeting of March 26th, 2019

This meeting was held at the Lake City Municipal Building in the Council Chamber and started at 7:00 p.m.

Attending: Robert Pier- Chairman; David Jackson Vice Chairman Excused Joseph Legnasky; Rick York; Darwin Michelson excused; Engineer Steve Halmi; Attorney Gary Bax.

Visitors: Sewer Plant Operator Brett Freeborough

Public Comment: None

Motion to approve the minutes of February 12th, 2019 motion by: Rick York
second by: Joseph Legnasky
Motion carried

Financial Report:

Bills for Approval:

Konzel Construction Contract 2017-1 pay application #13 - \$2,399.04 check #
1045

Deiss & Halmi Engineering Invoice # 1-19-30C - \$1000.00 check # 1039
Deiss & Halmi Engineering Invoice # 1-19-30A - \$6154.57 check #1040
Deiss & Halmi Engineering Invoice # 2-19-27A - \$4365.28 check # 1043

Gary D. Bax Attorney at Law Invoice # 60 – \$240. check # 1044
Gary D. Bax Attorney at Law Invoice # 59 - \$150.00 check # 1044

West County Journal Insertion # 01761225 – Balance Sheet - \$248.25 check #
1042

West County Journal insertion # 01761227 – Revenues and Expenditures \$288.75
check # 1041

PMAA Region 8 meeting - \$160.00
Office Max – supplies - \$260.74

Pennvest outstanding principal is \$4,759,149.48 total loan amount is \$5,063,240.00
Current loan payment for March is \$3,737.99

The current loan payment which will start later this year we should not borrow any more funds with the current monthly payments at \$23,285.55 after October.

I currently recommend we **not submit** for any additional payments to Pennvest until after the paving is completed and we review the balance of available funds.

Recommendation that we close out the last loan with Andover Bank this was paid off at the end of last year. Motion by: Rick York second by: Joseph Legnasky

The computer for the sewer plant is in and waiting for the line to be installed the borough secretary is working on that. Lake City borough council did not approve a back up system for the computer, only back up at the sewer plant is on thumb drives for its operation and records

Upcoming assignments:

For Attorney Bax – requesting that Gary Bax develop a Managements Discussion and Analysis of to the accounting principles generally accepted in the United States that will be part of the yearly audit. – Review during the summer meeting.

For Attorney Bax – construct a letter to be sent to Andover Bank with the signature of Robert Pier for the closure of Loan # 6200000001 which has been paid off before the end of 2018 and the close of the checking account with Andover Bank.

Attorney Bax and Engineer Halmi will review the Press Release again and photos will be added for the release.

The proposed Open House at the Sewer Plant the authority has concerns for the general public for safety and security.

Engineer Halmi:

The DEP will be doing a final inspection of the plant on 4-16-2019 and we are hoping the consent order at that time.

Steve presented and written a letter to Stacy that under the intermunicipal agreement for Bulk Wastewater Conveyance and Treatment Service this Girard Township that billing for the debt service can start now. Based on the maximum loan amount, the maximum interest only payment will be \$4219.37 per month, for which the Girard Township minimum payment would be \$139.19 per month. Starting October 1st, 2019 the debt service paid by LCMSA will consist of monthly principal and interest payment to Pennvest. That amount is expected to be \$23,285.55 per month, for which the Girard Township minimum payment would be \$768.14.

Project completed work:

- * The Verizon line by the Control Building was raised.
- The Certificates of Occupancy & Use for the Headworks building and the Control Building have been received.
- KWM Controls calibrated the flow meter on March 7th, 2019 and provided a certificate of calibration
- The autodialer is now operational.
- Installed grounding for the main electrical feed at the Control Building.
- The conduits have been installed to connect the sludge blowers to the existing generator.

Upcoming Project Work

- The cabinets for the Control Building arrived today. Konzel has coordinated with Brett and demolition will start next Monday April 1, 2019.
- Konzel received the materials for the grit dragout rehabilitation yesterday. However, they have not fabricated the paddles and shafts yet because they needed to check the measurements on the received materials. They plan on having the paddles and shafts fabricated and installed in April.
- The conductors to connect the sludge blowers to the existing generator need to be connected.
- The surge suppressor for the main electrical feed at the Control Building needs to be installed.

Future Project Changes/Change Orders

- Discuss future change orders from D & B Custom Wiring for addition of power relays and inputs for tow remote valves (sludge and scum).

Next Meeting will be on May 14th, 2019 at 7:00 p.m.

This meeting concluded at 8:00 p.m. Motion to adjourn by Rick York and second by Joseph Legnasky

Recorded by J. Legnasky